

CIRCULAR

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Office of the Head of the Civil Service
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Three Arms Zone,
Abuja.

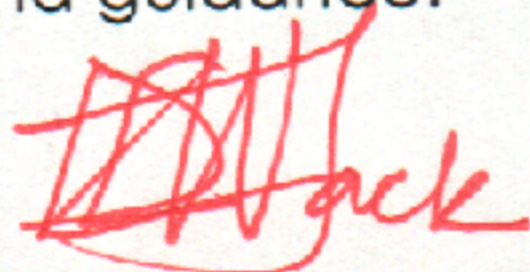
25th May, 2026

Chief of Staff to the President, C-in-C
Deputy Chief of Staff to the President,
Honourable Ministers/Ministers of State,
Secretary to the Government of the Federation
Permanent Secretaries,
Service Chiefs/Inspector General of Police,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission,
Chairmen, Code of Conduct Bureau/Tribunal,
Chairman, Revenue Mobilization, Allocation and Fiscal Commission
Chairman, National Income, Salaries and Wages Commission,
Chairman, National Population Commission,
Chairman, Economic & Financial Crime Commission
Chairman, Independent Corrupt Practices & other Related Offences
Commission,
Chairman, Nigeria Revenue Service,
Chairman, National Assembly Service Commission,
Chairman, National Assembly Service Commission,
Chief of Defence Staff/Service Chiefs/Inspector General of Police,
Clerk of the National Assembly,
Chief Registrar of the Supreme Court of Nigeria,
States and FCT Heads of Civil Service,
Special Advisers/Senior Special Assistants,
Auditor- General of the Federation
Accountant- General of the Federation,
Surveyor- General of the Federation,
Director- General and Heads of Extra- Ministerial Offices/Agencies and
Parastatals.
Chief Medical Directors/Medical Directors of Federal Teaching Hospitals, FMCs,
Specialty Hospitals.

APPROVAL FOR THE REVERSAL OF THE REDESIGNATION OF THE "INSPECTOR OF FACTORIES/SAFETY CADRE" FROM "OCCUPATIONAL SAFETY OFFICERS CADRE/EXECUTIVE OFFICER (OCCUPATIONAL SAFETY) CADRE" DOMICILED IN THE OHCSF AND AFFIRM THE DOMICILATION WITH THE FEDERAL MINISTRY OF LABOUR AND EMPLOYMENT.

The National Council on Establishments at its 47th Meeting which held from the 1st - 5th December, 2025 at Bristol Hotel Kano, Kano State approved the reversal of the redesignation of the "Inspector of Factories and Safety (Factory & Safety Inspector) Cadre" to "Occupational Safety Cadre" and "Executive Officer (Occupational Safety) Officers Cadre".

2. Consequently, the approved nomenclature of the Cadre shall revert to "Inspector of Factories and Safety (Factory and Safety Inspector) cadre" in the Federal Public Service.
3. In addition, the Council approved the domiciliation of the Inspector of Factories and Safety (Factory & Safety Inspector) Cadre in the Federal Ministry of Labour and Employment, in order to ensure proper alignment with the statutory regulatory, inspectional, and operational responsibilities of the Cadre within the framework of Labour administration and occupational safety regulation.
4. Accordingly, all Ministries, Departments and Agencies (MDAs) are requested to note and ensure strict compliance with this approval in all personnel, administrative, and establishment matters relating to the Cadre.
5. It should further be noted that the reversal and domiciliation approval shall be reflected in a subsequent edition of the Schemes of Service.
6. This Circular takes effect from the 5th of December 2025.
7. Please bring the content of this Circular, to the attention of all concerned officers for their information and guidance.



Mrs. Didi Esther Walson-Jack, OON, mni
Head of the Civil Service of the Federation