

CIRCULAR

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Office of the Head of the Civil Service
of the Federation,
Federal Secretariat Complex, Phase II,
Shehu Shagari Way,
Three Arms Zone,
Abuja.

25th May, 2026

Chief of Staff to the President, C-in-C
Deputy Chief of Staff to the President,
Honourable Ministers/Ministers of State,
Secretary to the Government of the Federation
Permanent Secretaries,
Service Chiefs/Inspector General of Police,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission,
Chairmen, Code of Conduct Bureau/Tribunal,
Chairman, Revenue Mobilization, Allocation and Fiscal Commission
Chairman, National Income, Salaries and Wages Commission,
Chairman, National Population Commission,
Chairman, Economic & Financial Crime Commission
Chairman, Independent Corrupt Practices & other Related Offences
Commission,
Chairman, Nigeria Revenue Service,
Chairman, National Assembly Service Commission,
Chairman, National Assembly Service Commission,
Chief of Defence Staff/Service Chiefs/Inspector General of Police,
Clerk of the National Assembly,
Chief Registrar of the Supreme Court of Nigeria,
States and FCT Heads of Civil Service,
Special Advisers/Senior Special Assistants,
Auditor-General of the Federation
Accountant-General of the Federation,
Surveyor-General of the Federation,
Director-General and Heads of Extra- Ministerial Offices/Agencies and
Parastatals.
Chief Medical Directors/Medical Directors of Federal Teaching Hospitals, FMCs,
Specialty Hospitals.

APPROVAL FOR THE REVIEW AND HARMONIZATION OF THE SCHEMES OF SERVICE FOR INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) ROLES.

The National Council on Establishments at its 47th Meeting which held from the 1st - 5th December, 2025 at Bristol Hotel Kano, Kano State approved the review and harmonization of the Schemes of Service for information and Communication Technology (ICT) roles in the Civil Service.

2. The new structure of the Information and Communication Technology (ICT) Cadre is as follows:

A. Information Technologist (IT) (Officer Computer Specialist Cadre, Cyber Security, Web Developer, Networking and Data Scientist Cadre).

S/NO	POST	SALARY GRADE LEVEL
(a)	IT Officer II	08
(b)	IT Officer I	09
(c)	Senior IT Officer	10
(d)	Principal IT Officer	12
(e)	Assistant Chief IT Officer	13
(f)	Chief IT Officer	14
(g)	Assistant Director IT	15
(h)	Deputy Director IT	16
(i)	Director IT	17

For Computer Engineers, possession of COREN certification is necessary for progression beyond SGL. 14, while other IT Professionals require Computer Professional Registration Council of Nigeria.

B. Information Support Technologist (Cyber Security, Web Developer, Networking and Data Scientist Cadre)

S/NO	POST	SALARY GRADE LEVEL
(a)	Assistant IT Support Technologist	06
(b)	IT Support Technologist II	07
(c)	IT Support Technologist I	08
(d)	Senior IT Support Technologist	09
(e)	Principal IT Support Technologist II	10

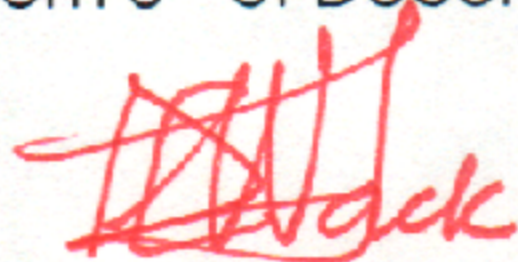
(f)	Principal IT Support Technologist I	12
(g)	Assistant Chief IT Support Technologist	13
(h)	Chief IT Support Technologist	14

C. Assistant IT Support Cadre

S/NO	POST	SALARY GRADE LEVEL
(a)	Assistant IT Support II	04
(b)	Assistant IT Support I	05
(c)	Senior Assistant IT Support	06
(d)	Chief Assistant IT Support	07

3. Please, note that the harmonization of the cadre shall be reflected in the subsequent edition of the Schemes of Service.

4. This Circular takes effect from 5th of December 2025.



Mrs. Didi Esther Walson-Jack, OON, mni
Head of the Civil Service of the Federation