THE PRESIDENCY

OFFICE OF THE HEAD OF THE CIVIL SERVICE OF THE FEDERATION

PERMANENT SECRETARY, SERVICE POLICIES & STRATEGIES OFFICE

CIRCULAR

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13th July, 2026

All Permanent Secretaries
Accountant-General of the Federation
Auditor-General for the Federation

NOMINATION OF STAKEHOLDERS FOR WORKSHOP ON THE DESIGN AND DEVELOPMENT OF THE FEDERAL CIVIL SERVICE STRATEGY AND IMPLEMENTATION PLAN 2026–2030 (FCSSIP30)

The Office of the Head of the Civil Service of the Federation (OHCSF) successfully conducted the End-Term Review of the Federal Civil Service Strategy and Implementation Plan 2021–2025 (FCSSIP25) on the 17th June, 2026. The review provided an opportunity to assess implementation progress across the six reform pillars, identify lessons learnt, and generate recommendations to inform the design of the successor plan, the Federal Civil Service Strategy and Implementation Plan 2026–2030 (FCSSIP30).

2. In continuation of the reform process and in line with the commitment to build an efficient, productive, incorruptible, and citizen-centred Federal Civil Service, the OHCSF is commencing the co-creation and development of FCSSIP30 through a series of participatory workshops involving officers across different cadres, levels, Labour Union members in the Service, Heads of Agencies and Former Heads of the Civil Service of the Federation & Retired Permanent Secretaries.

3. The workshops are intended to provide stakeholders with the opportunity to contribute ideas and perspectives on the priorities, challenges and aspirations that should shape the next phase of Federal Civil Service reforms. The workshops will focus on identifying reform priorities, emerging trends, implementation challenges and innovative solutions required to reposition the Service for improved performance and service delivery over the period 2026–2030.

4. Accordingly, Ministries, Extra-Ministerial Departments (MEMDs) are requested to **nominate five (5) officers each from SGL 09 – 14 and 15 – 17** to participate in the workshops in accordance with the schedule below:

S/N	Stakeholders	Date& Time	Venue
1	Officers on SGLs 09 – 14 across all cadres	**Wednesday, 15th July, 2026** 9:00 am	Banquet Hall A, Nigerian Judicial Institute, Airport Road, Abuja
2	Officers on SGLs 15 – 17 to include Directors RC&SI, DHR, ICT	**Thursday, 16th July, 2026** 9:00 am	Banquet Hall A, Nigerian Judicial Institute, Airport Road, Abuja

5. Nominees should be officers with demonstrated commitment to service improvement and reform initiatives, and who can provide practical insights on strengthening civil service performance and service delivery.

6. The list of nominated officers, indicating full name, designation, grade level, department/unit, email address and telephone number, should be forwarded in Microsoft Excel format to **Mr. Saidu Ibrahim Saidu** not later than **4:00 pm Tuesday, 14thJuly, 2026** through the email address: **saidu.saidu@ohcsf.gov.ng** or WhatsApp **+2348052180242.**

7. In view of the strategic importance of the exercise, kindly bring the contents of this Circular to the attention of all concerned and approve their full participation at the workshop.

Dr Ishiyaku Musa Mohammed
Permanent Secretary, Service Policies & Strategy Office
For: Head of the Civil Service of the Federation