

CIRCULAR

Ref. No.: HCSF/PS/CMO/IPPIS/117

24th July, 2026

To: All Permanent Secretaries
The Accountant-General of the Federation
The Auditor-General for the Federation

GO-LIVE CEREMONY AND THE OFFICIAL LAUNCH OF THE IPPIS HUMAN RESOURCE MODULES

Following the successful harmonisation, validation and testing of the Integrated Personnel and Payroll Information System (IPPIS), Human Resource (HR) Modules, the Federal Government is commencing the full deployment of the modules across Ministries and Extra-Ministerial Departments

2. This milestone represents a significant step towards modernising Human Resource Management in the Federal Public Service by strengthening transparency, efficiency, accountability, service delivery and professionalism through the automation of key Human Resource processes.

3. The deployment of the IPPIS Human Resource Modules marks a major achievement in the Federal Government's Public Service Reform Agenda and Digital Transformation Programme. The modules are designed to enhance the management of the employee life cycle by providing seamless, efficient and technology-driven HR services, improving data integrity, facilitating informed decision-making, strengthening workforce planning, and ensuring greater compliance with extant Public Service Rules and established Human Resource policies.

4. The official Go-Live Ceremony will formally launch the IPPIS Human Resource Modules and signify the commencement of their use across the Federal Civil Service. The ceremony will bring together key stakeholders responsible for Human Resource Management, payroll administration, reform coordination and information technology to underscore the Government's

commitment to leveraging digital solutions for effective public service administration.

The details of the ceremony are as follows:

Date: Monday, 27th July, 2026

Time: 9:00 a.m.

Venue: Rotunda Hall, Ministry of Foreign Affairs,
Abubakar Tafawa Balewa House, Abuja.

5. In view of the foregoing, all Ministries and Extra- Ministerial Departments are requested to participate in the Go-Live Ceremony and the official launch of the IPPIS Human Resource Modules.

6. Accordingly, each Ministry and Extra-Ministerial Department is required to nominate and ensure the attendance of the following officers:

- Director, Human Resources Management;
- Director, Reform Coordination and Service Improvement;
- One (1) IPPIS Desk Officer;
- One (1) Reviewer;
- One (1) Internal Auditor; and
- One (1) Information Technology (IT) Officer.

A list of the affected MDAs is attached for ease of reference.

7. The attendance of the nominated officers is essential to ensure a common understanding of the functionality of the modules, implementation expectations and institutional readiness for the successful deployment and utilisation of the system across the Federal Civil Service. All invitees are therefore expected to be seated at the venue not later than 8:30 a.m.

8. Please bring this Circular to the attention of all concerned.

Mrs. Nkiruka B. Jones-Nebo
Permanent Secretary Career Management Office
For: Head of the Civil Service of the Federation