

CIRCULAR

Ref. No. HCSF/3065/V.I/275

Office of the Head of the Civil
Service of the Federation,
Federal Secretariat Complex,
Phase II, Shehu Shagari Way,
Three Arms Zone, Abuja.

24th August 2026

Chief of Staff to the President, C-in-C
Deputy Chief of Staff to the President,
Honourable Ministers,
Secretary to the Government of the Federation,
Permanent Secretaries,
Service Chiefs/Inspector-General of Police,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission,
Chairman, Code of Conduct Bureau,
Chairman, Code of Conduct Tribunal,
Chairman, Federal Character Commission,
Chairman, Revenue Mobilisation, Allocation & Fiscal Commission,
Chairman, National Salaries, Incomes and Wages Commission,
Chairman, Independent National Electoral Commission,
Chairman, National Population Commission,
Chairman, Economic and Financial Crimes Commission,
Chairman, Independent Corrupt Practices and Other Related
Offences Commission,
Chairman, National Drug Law Enforcement Agency,
Chairman, National Assembly Service Commission,
Chairman, Nigeria Revenue Service,
Clerk of the National Assembly,
Secretary, National Judicial Council,
Accountant-General of the Federation,
Auditor-General for the Federation,
Surveyor-General of the Federation,
Chief Registrar, Supreme Court of Nigeria,
Chief Executive Officers of Treasury-funded Extra-Ministerial Departments and
Agencies

**RE: PROHIBITION ON INTERNAL REDEPLOYMENT OF POOL OFFICERS WITHIN
MINISTRIES, EXTRA-MINISTERIAL DEPARTMENTS AND AGENCIES (MDAS)**

Reference is made to **Circular Ref. No. HCSF/3065/VI/218 dated 2nd January, 2025** on the Prohibition of Internal Redeployment of Pool Officers within Ministries, Departments and Agencies (MDAs). The Office of the Head of the Civil Service of the Federation (OHCSF) has observed that some Ministries, Extra-Ministerial Departments and Agencies (MDAs) have continued to redeploy officers posted to them from the professional pools of the OHCSF and other recognised pool offices without the approval of the relevant posting authorities, contrary to the provisions of the Circular.

2. Permanent Secretaries may only deploy or redeploy officers on the local staff establishment of their respective Ministries, Extra-Ministerial Departments and Agencies to areas where their services are required to support effective and efficient service delivery.

3. Officers posted to Ministries, Extra-Ministerial Departments and Agencies by the OHCSF or any other recognised professional pool shall remain in the offices, Departments, Divisions, Units or Sections to which they were specifically posted, in accordance with their posting instructions. Such officers shall not be redeployed internally without the prior approval of the relevant posting authority. However, officers on GL 07-14 posted to fill vacancies in Departments may be deployed internally to Divisions, Units and Sections where vacancies exist, provided that such deployment is within the scope of their respective Pools/Cadres.

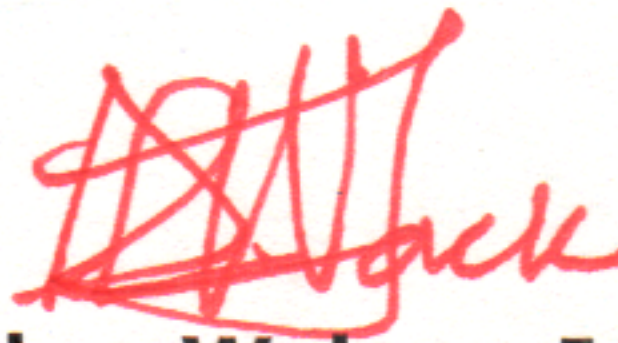
4. For the avoidance of doubt, the recognized professional Pools and their respective managing authorities are hereby reiterated as follows:

S/N	POOL	CADRE	MANAGING AUTHORITY
1.	Office of the Head of the Civil Service of the Federation	i. Administrative Officers ii. Executive Officers (General) iii. Store Officers iv. Stock Verifier Officers v. Confidential Secretaries vi. System/Programme Analysts vii. Statistical/ Data Processing Officers viii. Library Officers	Permanent Secretary, Career Management Office (OHCSF)
2.	Federal Ministry of Justice	State Counsels	Solicitor-General/Permanent Secretary
3.	Bureau of Public Procurement	Procurement Officers	Director-General, Bureau of Public Procurement

4.	Federal Ministry of Information and National Orientation	Information, Press and Public Relation Officers	Permanent Secretary, Information and National Orientation
5.	Office of the Accountant-General of the Federation	i. Account Officers ii. Executive Officers (Accounts)	Accountant-General of the Federation
6.	Office of the Auditor-General for the Federation	Resident Auditors	Auditor-General for the Federation
7.	Any other Recognized Professional Pool Office	As applicable	As applicable

5. Accordingly, where operational exigencies necessitate any review of such postings, the matter shall be referred to the appropriate posting authority for review and necessary approval.

6. Please, ensure strict compliance.



Mrs. Didi Esther Walson-Jack, OON, mni
Head of the Civil Service of the Federation